



SPECTRUM HUMAN SERVICES
& AFFILIATED COMPANIES

CRIMINAL HISTORY FILE SEARCH AUTHORIZATION

As a prospective employee/volunteer of **Spectrum Human Services, Inc.** and its affiliated companies, I understand that it is company policy to secure conviction criminal history information as part of the pre-employment screening process using the information provided below:

NAME: _____
Last First Middle

BIRTHDATE: _____ RACE: _____ SEX: _____

SOCIAL SECURITY NUMBER: _____

DRIVER's LICENSE NUMBER: _____

MAIDEN NAME/NAMES PREVIOUSLY USED: _____

I understand that the Central Records Division of the Michigan State Police, Lansing, Michigan requires the information requested above. I authorize **SPECTRUM HUMAN SERVICES, INC.**, and its affiliated companies, to utilize this information for the sole purpose of obtaining a CONVICTION ONLY criminal history file search.

Signature of applicant/volunteer

Date

Program

Date Submitted

Date Received