



### PERSONAL REFERENCE

\_\_\_\_\_  
Applicant Name (PLEASE PRINT)

\_\_\_\_\_  
Reference Name

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
How long have you known applicant

\_\_\_\_\_  
Relationship to applicant

#### AUTHORIZATION

I authorize you to furnish Spectrum with information concerning my previous employment record, job performance and character, and I release you from liability for providing this information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\*\*\*\*\*

	Excellent	Good	Fair	Poor	Don't Know	Comments
Reliability/Responsibility						
Honesty						
Following through on commitments and projects						
Ability to respond to stressful situations						
Punctuality						
Ability to interact with people						
Ability to interact with children						
Does the applicant look for challenges						

#### ADDITIONAL COMMENTS:

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

Recorder of reference by telephone: \_\_\_\_\_

Date: \_\_\_\_\_

\*Information given by applicant verified? Yes \_\_\_\_ No \_\_\_\_